

Oxford Strategic Partnership Steering Group Meeting
3rd June 2010, 10.00 – 12.00

**Venue: The Long Room, Oxford Town Hall,
St Aldate's, Oxford OX1 1BX**

Agenda

<i>Item</i>	<i>Paper</i>	<i>On</i>	<i>Start</i>	<i>Duration</i>
1. Welcome and Apologies	-	JW	10:00	2 mins
2. Minutes of last meeting – 4 th March 2010	Paper 1	ALL	10:02	3 mins
3. Overview of the new Local and National Government Perspectives	-	BP / CF	10.05	15 mins
4. Matters arising from minutes				
4.1 Economy – OSP role in Economic Assessment and “Power to Convene”	Paper 2	DDo	10.20	15 mins
4.2 OSP Public Event and Future Public Involvement	Paper 3	JW	10.35	15 mins
4.3 Audit Commission – Value for Money Good Practice	-	JW	10.50	5 mins
5. Affordable Housing				
5.1 Brief update on the re-convened Affordable Housing Select Committee meeting of 6 th May	-	MB	10.55	5 mins
5.2 Action Plan update and report	Paper 4	MB	11.00	10 mins
5.3 Single Conversation update and report	-	MJ	11.10	5 mins
6. Climate Change – Update from Visioning Workshops and next steps	Paper 5	JT / MC	11.15	25 mins
7. Future Plan, Flagship Issue and Action Planning Updates	Paper 6	SJ	11.40	10 mins
8. City Centre Evening and Night Time Economy and Purple Flag Status	Paper 7	GR	11.50	5 mins
9. AOB and Future Meeting Dates	-	All	11.55	5 mins
<i>Lunch will be served at 12.00 midday</i>				

Agenda and Report – Oxford Strategic Partnership (OSP) Steering Group Meeting, 3rd June 2010

1. Welcome and Apologies

The following will be welcomed:

- Anne Gwinnett, Director of Corporate Affairs, Oxford Brookes University
- Amanda Pearson, Area Commander (Oxford), Thames Valley Police
- Kathelene Weiss, Director, Oxford Inspires
- Gordon Reid, City Centre Manager
- Jenny Davidson, Environmental Sustainability Manager

2. Minutes of the last meeting

The minutes of the last meeting held on 4th March 2010 are attached (paper 1) and presented for agreement.

Action Required – to agree the minutes

3. Overview of the new Local and National Government Perspectives

Bob Price and Chris Farthing will report on the changes at Local and National Government and the potential implications and context for Oxford City.

Action Required – to note the report

4. Matters arising from minutes

4.1 Economy - OSP role in Economic Assessment and “Power to Convene”

Refer to paper 2, David Doughty will present proposals for:

- a process by which the OSP can have a role in commenting on the city elements of the Economic Assessment and the emerging strategy and action plan;
- how the OSP’s “power to convene” could be used to convene a forum of key businesses and employers in the city and the value this could add

Action required - to discuss and agree the proposals

4.2 OSP Public Event and Future Public Involvement

Jackie Wilderspin will report on the public event held on 30th March 2010 and present proposals for future public involvement (see paper 3)

Action required - to note the report, discuss and agree proposals

- 4.3 Value for Money Good Practice
Jackie Wilderspin will update on good practice in other local authorities relating to measuring value for money following on from contact with Rob Hathaway at the Audit Commission.

Action required - to note the update

5. Affordable Housing – Flagship Issue and Action Plan Update

- 5.1 Affordable Housing Select Committee
Mel Barrett will provide a brief update on the reconvened Affordable Housing Select Committee held on 6th May 2010. It should be noted that Elizabeth Paris will be presenting the summary paper and recommendations to the OSP at the meeting to be held on 22nd July 2010

- 5.2 Action Plan
Mel Barrett will present an update on the Action Plan that was developed from the recommendations of the Affordable Housing Select Committee Report, October 2008 – see paper 4

- 5.3 Single Conversation
Mark Jaggard will report on the Single Conversation

Action required - to note and discuss the updates and reports

6. Climate Change – Flagship Issue Update

- John Tanner and Martin Chilcott will update on the Low Carbon Oxford work project and partnership (see Paper 5)

Action required - to note and discuss the update

7. Future Plan - Flagship Issue and Action Planning Updates

- Sebastian Johnson will present the Future Plan (see paper 6).

Action required – to note the Future Plan

8. City Centre Evening and Night Time Economy and Purple Flag Status

- Gordon Reid will report on the City's application for Purple Flag status – The Association of Town Centre Management's new "gold standard" that recognises great entertainment and hospitality areas at night. Places that achieve the standard will be those that offer a positive experience to night

time visitors and users. Just as Blue Flag is an indicator of a good beach and Green Flag a good park, Purple Flag is set to be the indicator of where to go for a good night out and will bring positive publicity for the successful town and city centres (see paper x).

The OSP is asked to agree a form of words supporting the application.

Action required – to note the report and agree to give formal OSP support for the application

9. Any Other Business and Future Meeting Dates

Any other business to be taken here.

Future meeting dates through until the end of 2010 are confirmed as follows:

- Thursday 22nd July 2010, 10.00 – 12.00
- Thursday 2nd September 2010, 10.00 – 12.00
- Thursday 21st October 2010, 10.00 – 12.00
- Thursday 2nd December 2010, 10.00 – 12.00

Dates for 2011 will be set using the same pattern of eight meetings a year on Thursdays at 10am unless the Steering Group request a change of day and time.

Action required – to agree set pattern of meeting dates for 2011

Lunch will be served at 12.00 midday