

**Minutes of the Meeting held on 5th March 2009, 10.00am
at Oxford Town Hall**

Steering Group Attendees:

Jackie Wilderspin (Chair), Oxfordshire Primary Care Trust
Alison Baxter (Vice Chair), Oxfordshire Community and Voluntary Action
Joe Barclay, University of Oxford
Mel Barrett, Oxford City Council
Debbie Dance, Oxford Preservation Trust
Sally Dicketts, Principal, Oxford and Cherwell Valley College
Rex Knight, Oxford Brookes University
Sarah Maxfield, Oxford Inspires
Andrew Murray, Thames Valley Police
Cllr Bob Price, Oxford City Council
Warren Ralls, South East England Development Agency

Additional Attendees:

Sebastian Johnson (Minutes), Oxford City Council
Val Johnson, Oxford City Council
Richard Adams, Oxford City Council
Graham Stratford, Oxford City Council
Angela Cristofoli, Oxford City Council
Steven Howell, Oxfordshire County Council

1. Welcome and Apologies

Apologies were received from:

Peter Sloman, Oxford City Council
Chris Farthing, Government Office for the South East
Cllr Keith Mitchell, Oxfordshire County Council

Jackie Wilderspin welcomed all those attending the meeting for the first time and those who had come to present to the meeting.

It was noted that Oliver O'Dell would no longer be a member of the Partnership.

2. Minutes of the last meeting held on 22nd January 2009

It was noted that Oliver O'Dell was not present at the meeting. Other than this change the minutes were agreed as correct.

3. Matters Arising

3.1 Regeneration Framework

Mel Barrett gave an update on the Regeneration Framework and reported that a programme of workshops will be run later in the year to inform partners and seek comments and support on the framework.

It was agreed that the Regeneration Framework would be a standing item on the OSP agenda.

3.2 Regeneration Inspection

Mel Barrett gave an update on the recent Regeneration Inspection and thanked all those who participated. The Audit Commission will send their draft report to the City Council by the end of March.

3.3 Climate Change

Bob Price reported that progress was being made following the discussion in January.

4. Terms of Reference and Membership Review

Jackie Wilderspin presented the draft revised terms of reference. A discussion took place and the following key points were made:

- All of this must be driven by what's fit for OSP's priorities
- Under role of Steering Group members, is it a personal responsibility or are you representing your organisation
- It was felt strongly by some that you must be responsible for taking back decisions / issues to your organisation and work for change etc
- You must come with the weight of your organisation behind you - but not with a party line
- There must be impact - the member needs to have impact and seniority within their own organisation
- To meet the aims we need to ensure that key organisations are involved and senior people from those organisations must be involved to ensure that we deliver the aims
- Membership will not be representative of every group
- Membership should not grow to make the OSP too big

It was agreed that Jackie would make further revisions to the Terms of Reference and Sebastian would send out for comments to be returned to Sebastian. The final version will be brought back to the next OSP meeting for adoption.

5. Safer Stronger More Cohesive – Flagship Issue

Andrew Murray introduced this issue and gave an overview of key areas.

Richard Adams gave a presentation on the work of the Oxford Safer Communities Partnership and concluded that the OSP could help in the following areas:

- Strategic support for the Oxford Safer Communities Partnership
- Access Area Based Grant (£400k), LAA and other funding streams
- Support for the implementation of Preventing Violent Extremism within Further Education establishments
- CCTV economies of scale
- Student crime prevention activities

Angela Cristofoli presented her paper on the issues, challenges and opportunities around cohesion, community development and neighbourhood/area management.

It was acknowledged that greater links should be explored between the Health and Social Inclusion sub group and the work that Angela is leading on cohesion, community development and neighbourhood management.

It was also noted that the Regeneration Framework links in closely with both safer communities and cohesion work.

It was agreed that a further update on these areas of work would be brought to the OSP in six months time by Andrew Murray.

6. Action Planning and Monitoring

Sebastian Johnson presented an update on the action planning and monitoring.

Sebastian reported that the meeting on 16th April, which will focus on the economy, might need to be moved as a number of OSP members had given apologies and it was proving difficult to find a facilitator for this date. Sebastian will update by email.

Sebastian reminded all members about the public realm seminar taking place on 26th March.

7. Any Other Business

7.1 Sustainable Community Strategy – Printed Version

Printed versions of the Strategy were given out at the meeting. All members were asked to let Sebastian know if they required extra copies for circulation. Joe Barclay kindly offered to circulate through the University of Oxford and Colleges.

8. Future meeting Dates

Future meeting dates were noted. The meeting finished at 12.00 midday.