

**Oxford Strategic Partnership Steering Group Meeting  
21<sup>st</sup> January 2010, 10.00 – 12.00**

**Venue: The Long Room, Oxford Town Hall,  
St Aldate's, Oxford OX1 1BX**

**Agenda**

<i>Item</i>	<i>Paper</i>	<i>On</i>	<i>Start</i>	<i>Duration</i>
1. Welcome and Apologies	-	JW	10:00	2 mins
2. Minutes of last meeting – 3 <sup>rd</sup> December 2009	Paper 1	ALL	10:02	3 mins
3. Matters arising from minutes				
3.1 Destination Management Organisation update	-	MCB	10.05	5 mins
3.2 Core Strategy and Single Conversation update	-	MJ	10.10	5 mins
3.3 Children and Young People Plan and links to the Regeneration Steering Group	-	VJ/ MB	10.15	5 mins
4. Economy update and discussion			10.20	30 mins
4.1 Skills, Training and Education	-	SD		
4.2 Apprentices Project	-	BS		
5. Climate Change			10.50	55 mins
6.1 Report on first of the OSP workshops “Building our vision” and next steps	-	MC		
6.2 Report on Oxfordshire Partnership “Preparing for a changing climate in Oxfordshire” event	-	SJ		
6.3 Report on awards and recognition received in Oxford	-	PS		
6. Future Plan and Flagship Issue and Action Planning Updates	-	SJ	11.45	10 mins
7. AOB and Future Meeting Dates	-	All	11.55	5 mins

*Lunch will be served at 12.00 midday*

## **Agenda and Report – Oxford Strategic Partnership (OSP) Steering Group Meeting, 21<sup>st</sup> January 2010**

### **1. Welcome and Apologies**

Apologies have been received from:  
Warren Ralls, SEEDA  
Jan Paine, Oxfordshire County Council

Jackie Wilderspin will update on Warren Ralls' future involvement.

### **2. Minutes of the last meeting**

The minutes of the last meeting held on 3<sup>rd</sup> December 2009 are attached (paper 1) and presented for agreement.

***Action Required – to agree the minutes***

### **3. Matters arising from minutes**

3.1 Destination Management Organisation (DMO)  
Michael Crofton-Briggs will update on the DMO

***Action Required - to note the update***

3.2 Core Strategy and Single Conversation Update  
Mark Jaggard will update on the Core Strategy

***Action Required - to note the update***

3.3 Children and Young People Plan and links to the Regeneration Framework  
Val Johnson will update on the Children and Young People Plan and  
Mel Barrett will update on the Regeneration Steering Group and  
future reporting of their work

***Action Required - to note the update***

### **4. Economy Update**

Sally Dicketts has been invited to talk about skills, training and education. Bekkie Scales, Oxfordshire County Council, has been invited to talk about the Future Jobs Fund that includes the Apprentices Project. This will be followed by a general discussion and information updates on the local economy

***Action Required - to note the update***

## 5. Climate Change

### 5.1 OSP “Building our Vision” Workshops

Martin Chilcott will provide a verbal report on the first of the OSP’s workshops “Building our vision” which was held on Thursday 14<sup>th</sup> January 2010 and plans for the second workshop being held on 26<sup>th</sup> January 2010

***Action Required – to note the report and discuss the initial findings from the first workshop***

### 5.2 Report on Oxfordshire Partnership “Preparing for a changing climate in Oxfordshire” event

Sebastian Johnson will report on the Oxfordshire Partnership’s “Preparing for a changing climate in Oxfordshire” event taking place on 20<sup>th</sup> January 2010

***Action Required – to note the report***

### 5.3 Report on awards and recognition received in Oxford

Paul Spencer will report on the awards and recognition received in Oxford recently

***Action Required – to note the report***

## 6. Future Plan and Flagship Issue and Action Planning Updates

Sebastian Johnson will present the Future Plan (paper 2) and a brief update on the other flagship issues and action plans

***Action Required – to note the update***

## 7. Any Other Business and Future Meeting Dates

Any other business to be taken here.

Future meeting dates through until the end of 2010 are confirmed as follows:

- Thursday 4<sup>th</sup> March 2010, 10.00 – 12.00
- Thursday 22<sup>nd</sup> April 2010, 10.00 – 12.00
- Thursday 3<sup>rd</sup> June 2010, 10.00 – 12.00
- Thursday 22<sup>nd</sup> July 2010, 10.00 – 12.00
- Thursday 2<sup>nd</sup> September 2010, 10.00 – 12.00
- Thursday 21<sup>st</sup> October 2010, 10.00 – 12.00
- Thursday 2<sup>nd</sup> December 2010, 10.00 – 12.00

**Lunch will be served at 12.00 midday**