

Oxford Strategic Partnership Steering Group

Minutes of the Meeting held on 15th October 2009, 10.00am at Oxford Town Hall, St Aldate's, Oxford

Steering Group Attendees:

Jackie Wilderspin, NHS Oxfordshire (Chair)
Joe Barclay, University of Oxford
Mel Barrett, Oxford City Council
Alison Baxter, Oxfordshire Community and Voluntary Action
Chris Farthing, Government Office for the South East
Robert Kirtland, Critchleys
Craig Klafter, Oxford Brookes University
Andrew Murray, Thames Valley Police
Cllr Bob Price, Oxford City Council

Additional Attendees:

Claire Philips, Oxfordshire County Council
Michael Crofton-Briggs, Oxford City Council (Item 4 only)
Mark Jaggard, Oxford City Council
Sebastian Johnson, Oxford City Council

1. Welcome and Apologies

Apologies were received from:

Debbie Dance, Oxford Preservation Trust
Sally Dickets, Oxford and Cherwell Valley College
Val Johnson, Oxford City Council
Sarah Maxfield, Oxford Inspires
Cllr Keith Mitchell and Cllr David Robertson, Oxfordshire County Council
Jan Paine, Oxfordshire County Council
Warren Ralls and Ross Hurley, South East England Development Agency

Jackie Wilderspin welcomed all those attending the meeting and offered a particular welcome to Robert Kirtland and Craig Klafter who were attending their first meeting.

2. Minutes of the last meeting held on 16th July 2009

The minutes were agreed as correct.

3. Matters Arising

3.1 Champions Meeting – Performance management, monitoring and links to the economy

Jackie Wilderspin presented the notes from the OSP Champions meeting. It was suggested and agreed that the five key actions suggested for performance management (milestones; additionality; peer review; public relations; and learning from others) should be used for headline themes in report backs and updates on action plans.

Andrew Murray reported that he is making progress with re-modelling the Oxford Safer Communities Partnership action plan to show where cross-over exists with other flagship issues and will be bringing this to the next OSP meeting.

3.2 Economy – updates and information

Jackie Wilderspin invited updates and information on the state of the local economy from member's perspective and a wide-ranging discussion took place.

Alison Baxter agreed to circulate RAISE's "Hidden Asset 2009" report that outlines the value of the voluntary and community sector in the South East

Claire Philips reported that the County is doing some research on people not in employment, education or training (NEET) and that the findings will be shared when completed.

It was noted that there might be a role for the Oxfordshire Economic Partnership (OEP) to look at the links between NEETs and job brokerage in Oxford, particularly with large employers such as BMW.

It was agreed that David Doughty would be asked to report on whether and how the OEP and the Learning and Skills Partnership are addressing these issues

3.3 Regeneration Framework Update

Mel Barrett gave an update on the Regeneration Framework and reported that the Framework has now been discussed at Area Committees and Scrutiny Committee and that all comments have been noted. The Framework will now go to Full Council for adoption in early November.

Mel Barrett reported that the Housing and Communities Agency has chosen the City and County as one of the three pilot areas for the "Single Conversation" and that Mark Jaggard will lead on the project on behalf of the local authorities in the County. Mel Barrett emphasised the importance of the Regeneration Framework in this process and requested that the final version of the Framework be presented at the next OSP meeting and members asked to adopt the Framework as an addendum to the Sustainable Community Strategy.

4. Destination Management Organisation

Michael Crofton-Briggs presented the paper on the Destination Management Organisation (DMO). Michael reported that the key issue is to encourage people to stay longer and spend more in the City and County.

The OSP agreed to support the establishment of the DMO and that members will make themselves available to support the progress of the DMO.

Robert Kirtland offered support from Critchleys on the business planning side without cost.

5. Health and Social Inclusion Review

Jackie Wilderspin presented the two papers that had been prepared for the meeting and reported the following key points:

- That the work to develop the Regeneration Framework for Oxford has been carried out in parallel with the work of the Health and Social Inclusion group, though it has involved many of the same partners;
- That the outcomes for the two strands of work are the same so a decision was made to stop the meetings of the Health and Social Inclusion Group and take this work forward through the Regeneration Steering Group;
- That this change will give the work a renewed impetus and higher level strategic involvement while building on the excellent networking and delivery of plans that has been carried out by the Health and Social Inclusion group.

The following recommendations were approved:

- Jackie Wilderspin will remain the OSP champion for Health and Social Inclusion;
- The work to achieve the outcomes set out in the strategy will be delivered through the work of the Regeneration Steering Group;
- Progress on the action plans will be reported in detail to the OSP along with the other flagship themes, as set out in the forward plan;
- The Regeneration Framework will remain a standing item on the OSP agenda for the foreseeable future because of the cross cutting nature of this work with the other themes;
- The OSP will be asked to formally adopt the Regeneration Framework as an addendum to the Sustainable Community Strategy at the next OSP meeting

6. Flagship Issues and Action Planning Updates

6.1 Climate Change

Bob Price presented the paper on the Low Carbon Oxford event and reported that further workshops are being run with Martin Chilcott of 2degrees to develop the vision for Oxford as a world leader and exemplar in this area.

6.2 Future Plan and updates for other issues

Sebastian Johnson reported that the Affordable Housing Select Committee is being reconvened and will meet in the early part of 2010 to consider progress against the recommendations of the Select Committee.

It was agreed that Andrew Murray would update on the Safer, Stronger, more Cohesive City action plan at the December 2009 meeting. A Climate Change update will be given in early 2010.

It was noted that the Economy is a rolling agenda item and that the economy must link into action plans for the flagship issues. It was also noted there is still no OSP Champion for the Economy.

7. Comprehensive Area Assessment

Jackie Wilderspin reported on the Comprehensive Area Assessment and the update paper provided by Tracy Luck, Head of Strategy, Oxfordshire County Council.

8. Children and Young People Plan Consultation

Jackie Wilderspin reported on the Children and Young People's Plan consultation that has been launched by the County Council.

9. Thematic Partnerships and Local Strategic Partnerships Workshop

Sebastian Johnson reported on the recent workshop that brought together members of Thematic Partnerships and District Local Strategic Partnerships to share information and explore better ways of joint working where appropriate. Sebastian reported that Jackie Wilderspin, Sarah Maxfield and Sebastian had represented the OSP.

10. Any Other Business

10.1 Sebastian Johnson distributed copies of the "Oxford Profile – Key Facts 2009" that had been published by the City Council. A brief discussion took place on the statistics and it was noted with interest that Oxford has the highest proportion of population turnover in England; the highest proportion of student population in England; and the highest proportion of 18-24 age group in England.

10.2 Mark Jaggard reported that the Core Strategy Examination has now been completed and that the Inspector's report is due in November 2009.

- 10.3 Joe Barclay reported that the University of Oxford is holding a Corporate Governance Seminar on 26th October at 6pm and invited anyone interested to attend.
- 10.4 Robert Kirtland stated his concerns about cycling planning and routing in the City. It was agreed that someone from the County Council working on the Local Transport Plan 3 be invited to a future OSP meeting.

11. Future Meeting Dates

The following dates have been set through until December 2010.

- Thursday 3rd December 2009, 10.00 – 12.00
- Thursday 21st January 2010, 10.00 – 12.00
- Thursday 4th March 2010, 10.00 – 12.00
- Thursday 22nd April 2010, 10.00 – 12.00
- Thursday 3rd June 2010, 10.00 – 12.00
- Thursday 22nd July 2010, 10.00 – 12.00
- Thursday 2nd September 2010, 10.00 – 12.00
- Thursday 21st October 2010, 10.00 – 12.00
- Thursday 2nd December 2010, 10.00 – 12.00

The meeting finished at 12.05pm.