

**OSP Steering Group Meeting
22nd January 2009, 10.00 – 12.00**

**Venue: Long Room, Oxford Town Hall, St Aldates,
Oxford OX1 1BX**

Agenda

<i>Item</i>	<i>Paper</i>	<i>On</i>	<i>Start</i>	<i>Duration</i>
1. Welcome and Apologies	-	JW	10:00	5 mins
2. Minutes of the last meeting – 4 th December 2008	Paper 1	All	10.05	5 mins
3. Matters arising from minutes			10.10	10 mins
3.1 Membership of Sally Dicketts	-	JW		
3.2 Affordable Housing Select Committee Report – promotion and circulation	-	SJ		
3.3 Core Strategy and Sustainable Community Strategy	-	SJ		
3.4 Regeneration Framework update	-	MB		
4. Climate Change Action Plan - Presentation of Action Plan - Discussion and Q&A - Adoption of Action Plan	Paper 2	BP	10.20	60 mins
5. Update on Action Planning	Paper 3			
5.1 Revised Timetable	-	SJ	11.20	5 mins
5.2 Safer Stronger more Cohesive City	-	SJ/AM	11.25	5 mins
5.3 Economy	-	JW	11.30	10 mins
5.4 Public Realm	-	SM	11.40	10 mins
6. Regeneration Inspection	-	MB	11.50	5 mins
7. AOB	-	JW	11.55	5 mins
8. Future Meeting Dates				

Lunch will be served at 12.00 midday

Agenda and Report – OSP Steering Group Meeting, 4th December 2008

1. Welcome and Apologies

Welcome to:

- Sally Dicketts, Principal, Oxford and Cherwell Valley College
- David Doughty, CEO, Oxfordshire Economic Partnership

Joining us for the Climate Change Action Plan discussion:

- Paul Robinson and John Copley, Oxford City Council
- Vickie Cossins, Oxfordshire County Council
- Harriet Waters, Oxford Brookes University
- Philip Pike, University of Oxford
- Lan Jenner, Oxfordshire Primary Care Trust
- David Pryce-Jones, Climate Change and Environment, Government Office for the South East

2. Minutes of the last meeting

The minutes of the last meeting held on 4th December are attached (Paper 1) and presented for agreement.

Action Required – to agree the minutes

3. Matters arising from minutes

3.1 Membership of Sally Dicketts

Sebastian Johnson will report on communication with Sally Dicketts

Action Required – to note update

3.2 Affordable Housing Select Committee Report – Promotion and Circulation

Sebastian Johnson and Mel Barrett will report on the following:

- Article on IDeA website
- Bristol City Council
- City Councillors and City Council's Scrutiny Committee
- National House Builders Federation and Developers
- Strategic Housing Delivery Group
- Homes and Communities Agency
- Oxfordshire Partnership

Action Required - to note update

- 3.3 Core Strategy and Sustainable Community Strategy
Jackie Wilderspin will report that she has written to The City Council's Planning Policy Department to formerly confirm that the Core Strategy has regard for the Sustainable Community Strategy's vision and priorities.

Action Required – to note update

- 3.4 Regeneration Framework
Mel Barrett will provide a brief update on the draft Regeneration Framework

Action Required - to note update

4. Climate Change Action Plan

Bob Price will introduce the draft Climate Change Action Plan (Paper 2) for discussion

Action Required - to agree and adopt the action plan

5. Update on Action Planning (Paper 3)

5.1 Revised Timetable

Sebastian Johnson will update on the revised timetable:

5th March – Safer Stronger, more Cohesive City

16th April – Economy

11th June – Public Realm

5.2 Safer Stronger, more Cohesive City

Sebastian Johnson will provide an update

5.3 Economy

Jackie Wilderspin will invite suggestions on how we best develop an action plan on the Economy of the City

5.4 Public Realm

Sarah Maxfield will provide an update

Action Required – to note the revised timetable and updates

6. Regeneration Inspection

Mel Barrett will report on the Audit Commission's Regeneration Inspection taking place in January and February.

Action Required - to note the report

7. Any Other Business

Any other business to be taken here

8. Future Meeting Dates

- Thursday 5th March 2009, 10.00 – 12.00
 - *To discuss Safer, Stronger more Cohesive Action Plan*
- Thursday 16th April 2009, 10.00 – 12.00
 - *To discuss Economy Action Plan*
- Thursday 11th June 2009, 10.00 – 12.00
 - *To discuss Public Realm Action Plan*
 - *To review Affordable Housing Action Plan*
- Thursday 16th July 2009, 10.00 – 12.00
 - *To review Health and Social Inclusion Action Plan*
- Thursday 3rd September 2009, 10.00 – 12.00
- Thursday 15th October 2009, 10.00 – 12.00
- Thursday 3rd December 2009, 10.00 – 12.00

Lunch will be served at 12.00 midday